





Spring Hill ES

Full Time Screening Information 2024

Erin O'Connor (ewoconnor1@fcps.edu)

Screening Referral Checklist for families. All Required pieces are due before or by December 15th, 2024	
	<p>Full Time Services Referral Form (required)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Signed and dated at the bottom
	<p>Parent/Guardian Questionnaire (highly encouraged)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Each question has space for you to provide an example. You must remain within the space! <input type="checkbox"/> Signed and dated at the bottom
	<p>Two Student Work Samples (optional)</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 unstapled pages <input type="checkbox"/> Can print two pages to one, but be sure it is legible <input type="checkbox"/> All papers required to be 1-sided, 8.5" x 11" <input type="checkbox"/> Recommended: write a short description directly on the sample, explaining the context to each sample (1-2 sentences)
	<p>Additional Abilities Test Sites (optional)</p> <ul style="list-style-type: none"> <input type="checkbox"/> GMU <input type="checkbox"/> Licensed clinical psychologist, with license copy included <p>*Students will already have these assessments through FCPS. The data will be available for the screening committee</p>
<p>Submitting Forms</p> <ul style="list-style-type: none"> ● Unstapled forms may be turned in to the front office staff in a manilla envelope <ul style="list-style-type: none"> ○ C/O: Erin O'Connor, From: Student First and Last Name, Full Time Services Parent Referral ● Digital forms & documents may be emailed as an attachment to the Advanced Academic Resource Teacher (AART) (PLEASE NOTE THAT DIGITAL FORMS ARE THE PREFERRED METHOD!) ● Email To: ewoconnor1@fcps.edu (please see note below regarding Mrs. O'Connor's Maternity Leave!) ● Subject Line: Student First and Last Name – Full Time Services Parent Referral ● The email will count as a digital signature for the referral. ● Do not submit documents separately. One email per child is preferred. 	

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Important Dates	
December 15, 2024 County Set Deadline	Referral document(s) due to Spring Hill front office by COB 4:00 pm or via email to Mrs. O'Connor* at ewoconnor1@fcps.edu *Mrs. O'Connor will be out on maternity leave after November 22nd. Please send any referrals after that date to our Assistant Principal, Dan Solsberry (dcsolsberry@fcps.edu).
March 2025	AAP Office Central committee meets to screen files
April 2025	Full Time Eligibility decisions mailed/emailed to the enrolling parent from Central Selection
May- June	Appeals due to AAP central office and appeals decisions sent to parents in June

Other Information:

Full Time Services- Student Grading

All students receiving Full Time services are graded using the “**Extended Standards**” or AAP Extensions in FCPS.

Use the following link to access the FCPS Elementary Progress Report Grade Level information page. The state Program of Studies (POS) grade level expectations are on the left, and the AAP Extensions are listed on the right for each grade level. [Extended Standards by Grade Level](#)

<p style="text-align: center;">FCPS AAP Overview: https://www.fcps.edu/academics/academic-overview/advanced-academic-programs</p> <div style="text-align: center;">  </div>	<p style="text-align: center;">AAP Parent Forms: https://www.fcps.edu/node/38893</p> <div style="text-align: center;">  </div>
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